

Taylor's Mistake Surf Life Saving Club (TMSLSC).

TMSLSC is committed to the protection of your personal information. TMSLSC has developed its own privacy policy, which complies with the *Privacy Act 1993*.

This Policy covers all personal information that we hold and includes information we have collected through the membership registration process (both for the TMSLSC and the Surf Life Saving New Zealand (SLSNZ) membership requirements), competition events, and over the internet through our web site. This information may include, but is not limited to, name, address, phone number, age (for the purposes for Surf Sports entry criteria), sex (for the purposes for Surf Sports entry criteria), email address, membership status (eg active), membership type (eg Junior, Senior, social etc), qualifications (eg Patrol qualifications, medical qualifications etc), name of parents or caregivers for Junior members.

Collection

TMSLSC will only collect personal information that is necessary for one or more of its functions or activities.

TMSLSC will only collect personal information by lawful and fair means and will let you know where and how to contact us.

If it is reasonable and practicable to do so, TMSLSC will collect personal information only from you. Where TMSLSC collects personal information about you from someone else, TMSLSC will take reasonable steps to advise you as soon as practicable.

TMSLSC will not collect personal information about you unless you have consented to such collection, or the collection is required by law or the collection is otherwise permitted by the *Privacy Act 1993*.

Where you choose not to provide requested information, TMSLSC will advise you of what impact such non-disclosure may have.

Collection using the TMSLSC web site

When you use the TMSLSC web site TMSLSC collects personal information which you provide directly to us and aggregate information about how you use our web site (for example, making a purchase or posting original content to our site) for the uses set out below. If you contact us, we may also keep a record of that contact.

Use

TMSLSC may use your personal information to:

- (a) enable entry of individuals into SLSNZ sanctioned competitions
- (b) provide you with information updates on the club and its activities via email and electronic newsletter
- (c) administer and deal with any issues you raise with us;
- (d) undertake surveys to improve the operation of TMSLSC; and
- (e) facilitate TMSLSC internal business operations, including fulfillment of any legal requirements.

(f) promote the TMSLSC via promotional or marketing material using images of TMSLSC members eg during Surf Sports events, training and social occasions. TMSLSC will not use images of members that are less than 13 years of age without obtaining the permission of their parents or caregiver.

Disclosure

TMSLSC may disclose your personal information to:

(a) SLSNZ and affiliated parties (eg Surf Canterbury) as required to meet competition entry criteria

(b) TMSLSC committee members and coaches to enable them to operate the club

(c) where the law requires TMSLSC to do so; or

(d) if you consent.

Personal information may be disclosed under other circumstances where permitted by the Privacy Act.

Opt-out

We provide you with a choice as to whether we send you information about the club eg regular newsletters and emails. You may also change this choice in the future by contacting us with this request.

Cookies

Cookies are pieces of information that a web site transfers to your computer's hard disk for record keeping purposes. Most web browsers are set to accept cookies. We may also use other technologies such as web bugs to help us collect information about your usage of our web site. Any information we collect is subject to our Privacy Policy.

Data quality

TMSLSC will take reasonable steps in the circumstances to make sure that the personal information it collects, uses or discloses is accurate, complete, relevant, not misleading and up to date.

Data security

TMSLSC will take reasonable steps to:

(a) protect the personal information it holds from misuse and loss and from unauthorised access, modification or disclosure; and

(b) destroy or permanently de identify personal information if it is no longer needed for any purpose.

Access and correction

Any personal information you provide to TMSLSC will be collected and held by TMSLSC at its official place of business in New Zealand as advised on the website from time to time. If you are

an individual, under the Privacy Act 1993, you have rights of access to and correction of the personal information that TMSLSC holds. You are entitled, at any time, to request access to your personal information held by TMSLSC and to ask us to change any details that may be incorrect or out of date. No fee will be charged but TMSLSC may charge you the reasonable costs of providing you with copies of the information that you have requested. If you have any questions about this statement, contact TMSLSC by emailing membership@taylorsmistake.com or calling us on 03 326 6771

Privacy Policy

This Policy will be reviewed from time to time and any amendments will be incorporated in the updated Policy. The updated Policy will be posted on this web site.

Privacy Queries

All queries regarding our Privacy Policy should be directed to:

Privacy Officer
TMSLSC
PO Box 1120
Christchurch
Ph: 03 326 6771